



CHARGING AND REMISSIONS POLICY

Approved by Governors	Autumn 2012	Full
Reviewed	Autumn 2013	Full
Reviewed	Spring 2015	Full
Reviewed	Summer 2016	Full
Review Date	Summer 2017	Full
Review Date	Summer 2018	Full

THE CHARGING AND REMISSIONS POLICY OF GEORGE PINDAR SCHOOL

The Governing Body recognises the valuable contribution that the wide range of additional activities, including clubs and trips can make towards a student's education.

The Governing Body aims to promote and provide such activities as part of a broad and balanced curriculum for the students of GPS and as additional optional activities.

Charging:

The Governing Body will make a charge for each student for activities organised by GPS in the following circumstances:

The full cost of activities, including board and lodging for residential activities, deemed to be optional extras taking place outside school hours.

The cost of providing individual instrumental tuition where this does not occur within a club and of maintaining musical instruments provided by a school of instrumental tuition.

The cost of materials, ingredients or equipment for certain aspects of the curriculum if the parents have indicated in advance that they wish to own the finished product.

At their discretion, a charge may be made for replacement of any item of school property that is lost or damaged.

The Governing Body may, from time to time, amend the categories of school properties for which a charge may be made.

Nothing in this policy precludes the Governing Body from inviting parents to make a voluntary contribution towards the cost of providing additional activities for students.

A charge will be made at governors' discretion for any information about GPS supplied under the Freedom of Information Act.

The school may also charge parents/guardians if they wish to view a student's school record. The charge will be for photocopying.

Photocopying charges to staff and students will be charged at the same rate departments are charged.

Exam entries will be charged to candidates if they fail to attend an exam unless covered by an acceptable medical note.

Remissions:

In circumstances of family hardship that make it difficult for students to take part in particular activities for which a charge is made or where parents are in receipt of means tested benefits, the school will invite parents to apply in confidence for remission of charges in part or in full. Authorisation for remission will be made by the Head Teacher.

No child will be excluded from an activity within school hours on the grounds of inability to pay. However, the school reserves the right to postpone or cancel an activity if insufficient funds have been raised.

Date: 29 June 2016

Signed:



Chair of Governors