

Our Ref: JLE

19 October 2016

To: All Parents/Carers

Dear Parent/Carer

Local Trips and Visits

There will be times during this academic year when your child may go out of school on local trips and visits that will take place within a 15 mile radius of the school and within the school day. On these occasions you will receive correspondence relating to each event, however, we will no longer request parental consent or medical details from you as we will use the information you have previously supplied and which is stored on our electronic database. Should you wish to notify us of any updated information relating to your child please complete the attached form and return to Student Services as soon as possible. With this in mind, please can you ensure that all contact numbers and medical information relating to your child is kept up-to-date and the school are informed immediately of any changes.

Thank you for your support.

Yours faithfully



Julian Leader
Headteacher